

2 to 4 Weeks on Campus Checklist

Faculty Mentor

- Meet with your Faculty Mentor to develop your research and training plan
 - Understand your mentor's expectations and your responsibilities
 - Get information about success measures for your postdoc position and set goals with your mentor
 - Discuss how you and your mentor will communicate: what is his/her preference, pattern and frequency of communication

Postdoc Policy and Procedures

- Become familiar with the [Notre Dame Postdoctoral Policy and Procedures](#)

International Postdocs

- Apply for a [Social Security Number](#) (SSN)
- Provide Social Security Number to Human Resources
- [Protecting Your Social Security Number](#)
- Practices to Avoid:
 - Never list an SSN when posting a paper record on a public bulletin board
 - Never send SSNs via electronic format
 - Never have a computer login system where a person must use their SSN
 - Never use SSNs on ID cards
 - Never send SSNs on postcards
 - Never store SSNs on unprotected computer systems
 - Never carry a SSN card on your person