ND POSTDOC NEWSLETTER

December 5, 2017

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Important Resources

Monthly Postdoc Open Forum

Come meet Valli, Associate Program Director of the Postdoc Office, to ask questions about professional development, career exploration, and other services offered by the Postdoc Office in particular and Notre Dame as a whole. International scholars are also welcome to discuss matters specific to them.

Date: Thursday, December 7th
Time: 2 - 4 pm
Location: McCourtney 206

Postdoc Corner

Seeking Postdocs as Discussion Facilitators for the January 15, 2018 "Responsible Conduct for Researchers Ethics Workshop"

Dear ND postdocs,

This training and participation opportunity will look great on your resume/CV!

The Graduate School’s Office of Professional Development is seeking postdoctoral fellows from any department to lead peer discussions on ethics in research for the Responsible Conduct for Researchers Ethics Workshop January 15th, 2018. This is an opportunity to gain relevant experience in teaching research ethics - something in which every university is engaged.

Lab Discussion Facilitators (25)

Postdoctoral fellows selected to be Lab Discussion Facilitators will be responsible for leading a 75-minute discussion session for a cohort of approximately 20 graduate students. The Discussion Facilitators will be expected to lead the participants through the interactive portion of The Lab video and engage the students in discussion surrounding The Lab video content. The Lab Discussion Facilitators will be responsible for asking the group discussion questions, such as "Do you agree with the choices made in the video? How would you have handled the situation differently? And what are the ethical implications of the choices made by the participants?" Lab Discussion Facilitators will be given a list of potential questions and will have access to The Lab video prior to the event. They are tasked with keeping the discussion moving and focused on the ethical context and implication of the video.

Qualifications:

- Experience with ethics or with research settings
One-on-One Consultations

Do you need assistance with...

- Career counseling
- Planning and defining career goals
- Exploring career options
- Identifying strengths and weaknesses and plan for skills development
- CV, resume or cover letter feedback
- Linkedin/Google scholar profile
- Preparing for upcoming interviews
- Salary negotiation

Contact Valli Sarveswaran to schedule a one-on-one consultation.

International Postdocs

- English for Academic Purposes
- ESL Classes for Spouses
- ESL Classes for Staff
- J1 Scholar Information
- Last Payment Process
- Living in the United States
- ND International - Upcoming Events
- Tax Assistance Program
- Temporary Protected Status

Ask an Immigration Attorney:

The Postdoc Office has partnered with immigration attorney Thomas Arkell, a partner with Dunn Law Firm, LLP in Chicago. He will graciously answer up to two immigration law questions per month for free. Any complete and appropriate questions received before the 20th of each month will be included for a monthly drawing. Two randomly selected questions will be passed to Mr. Arkell's office by the end of the month.

If you would like to submit a question, you must send it to Valli Sarveswaran as well as a statement giving us permission to pass the question and your email address to Mr. Arkell's office, who will then contact you directly with

Career Services

How to Write the Most Effective Cover Letter
By Judith S. White for Carpe Careers

Judith S. White advises how to make write the most effective cover letter when applying for a senior position. Click here to read more.

Events and Workshops

ISSA Global Cafe Winter Holiday Celebration

The ND Postdoc Newsletter wants to share your research or an article you have written with the ND Postdoc Community. If you would like to submit an article for the newsletter, please email Valli Sarveswaran.

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their answer. The template is:

Name: 
Preferred email address: 
Question: 
Statement: I hereby give the Office for Postdoctoral Scholars my permission to send the above question and my email address to Mr. Arkell's office. I understand that any further communication with Mr. Arkell's office may cost money. I also understand that neither the Office for Postdoctoral Scholars nor the staff will be responsible for any outcome or consequences.

**The postdoc office staff has the right not to include your question to the pool if it is deemed incomplete or considered off-topic. The postdoc office will not entertain any communications once the questions are submitted to the attorney. Once a postdoc's question is selected for response, that postdoc will not be able to submit another question for 6 months.**

The inaugural Colleges of Science and Engineering - Joint Annual Meeting (COSE-JAM) for Graduate Students and Postdoctoral Fellows will take place in Jordan Hall on Friday, December 8, 2017. This will occur in conjunction with the IDEA Center, Office for Postdoctoral Scholars, Graduate Career Services, and Office of Grants and Fellowships, who will have representatives available to offer development counseling, CV advice, and information about research funding opportunities. COSE-JAM aims to highlight the achievements of graduate and postdoctoral researchers, foster interdisciplinary collaborations, and provide mentoring about careers.

Please send any queries about COSE-JAM to Prof. Matt Ravosa, Biological Sciences (mravosa@nd.edu).

Postdoc Holiday Get-Together
The Office for Postdoctoral Scholars invites all Postdocs and their families to celebrate the holiday season with ice skating, pizza, cookies, and a hot chocolate bar. Free skate rental for everyone!

- **Date:** Wednesday, December 13, 2017
- **Time:** 5:30 PM - 7:30 PM
- **Location:** Compton Ice Arena
- **Registration:** Click [here](#) to register - we want to make sure we have enough food for everyone! Please register by Sunday, December 10th.

Postdoc Workshop: "Writing a Concept Note" on February 13, 2018
The University of Notre Dame is a sustaining member of the NPA. ND Postdocs can join the NPA for free. Learn about the benefits of a NPA membership here.

**Notre Dame Graduate Student, Spouse, and Significant Other Network (GSN)**

The Graduate Student Union (GSU) is accepting postdocs as members in the Graduate Student, Spouse and Significant Other Network (GSN). For more information about the GSN and how to get involved, visit their Facebook page.

**Spotlight Jobs of the Week**

**Engineering**
- Assistant/Associate Professor - Mechanical & Aerospace Engineering-Manufacturing & Entrepreneurship
- Software Engineer: Platform

**Humanities**
- Assistant Professor, English
- Manager, Clinical Ethicist Education Fellowship

**Business**
- Assistant/Associate/Full Professor-Information Management/E-Commerce
- Financial Economist/Senior Financial Economist

**Science**
- Assistant Professor, Biology
- Two Postdoc Position at the New England Complex Systems Institute

**Social Science**
- Assistant Professor, Sociology
- University Psychologist
- Senior PhD Scientist/Engineer

**Multidisciplinary**
- Program Director, Ronald E. McNair Postbaccalaureate Achievement Program
- Assistant Director of Student Affairs
- Senior Program Manager
- Scientific Program Manager

**Professional Development**

**Hesburgh Libraries Workshops**

The Hesburgh Libraries and Center for Digital Scholarship workshops are offered to all ND Postdocs.

**Wednesday, December 6, 2017**

**Introduction to Python/pandas**

2:00 PM - 3:00 PM

James Ng, PhD

Unless otherwise noted, all CDS workshops take place in the CDS Classroom (Room 129), Hesburgh Library 1st Floor Northeast. Check the calendar link to view the list of workshops and register. Calendar: nd.libcal.com/calendar/allworkshops Questions? cds@nd.edu

**Data Science Fellowship**

Data Scientist - "the sexiest job in the 21st century," according to the Harvard Business Review.

The Data Incubator is an intensive 8 week fellowship that prepares masters students,
Positive Productivity Points

8 Tips To Boost Productivity During Holiday Chaos

From Business Insider

GPS for Mind, Body & Soul

17 Holiday Health Tips

From Real Simple

Funding Opportunities

For professional assistance in applying for competitive external funding opportunities, email Notre Dame’s Office of Grants and Fellowships.

Lilly Fellows Program

The Lilly Fellows Program in Humanities and the Arts at Valparaiso University is accepting applications. **Deadline:** January 10, 2018

Click here for more information.

12 Early Career Postdoctoral Fellowships for Research Abroad

Click here for the ProFellow site!

Council of American Overseas Research Centers Postdoc Fellowship

Applications are now available for the CAORC NEH Senior Research Fellowship! This fellowship supports advanced research in the humanities for US postdoctoral scholars, and foreign national postdoctoral scholars who have been residents in the US for three or more years.

Fellows carry out research in a country which hosts a participating American overseas research center. Eligible countries: Algeria, Armenia, Azerbaijan, Cambodia, Cyprus,

TEDxUND Speaker Application

The IDEA Center at the University of Notre Dame is pleased to partner with Student Government to host TEDxUND 2018 on Saturday, April 28, 2018.

Click here for further information and the application.

Join the Notre Dame Postdoc LinkedIn Group!

The Notre Dame Office for Postdoctoral Scholars has created a special LinkedIn group for all ND postdocs, graduate students, and faculty to share professional information.

To join the group, click here and then click “Ask to Join.” Make sure to update your profile, profile picture, and check notification settings. If you need help creating or optimizing your LinkedIn profile, please contact Valli.

Kaneb Center Workshops

The Kaneb Center supports graduate students and postdocs in the pursuit of teaching excellence by stimulating scholarly reflection and conversation about teaching, and encouraging the adoption of practices that enhance learning.

For more information on Kaneb Center workshops and other events, please click here.
Georgia, Indonesia, Mexico, Mongolia, Morocco, Nepal, Senegal, Sri Lanka and Tunisia.

**Deadline:** January 31, 2018.

Click [here](#) for more information!

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**Center for the Study of Languages and Cultures**

The Center for the Study of Languages and Cultures’ English for Academic Purposes program offers workshops that are open to all ND Postdocs and their spouses. The center helps postdocs & their spouses develop their writing, conversational, and speaking skills.

Visit the center’s [website](#) for more information on tutoring and consultations and [workshop registration](#). Questions? Contact [Lisa Joy Oglesbee](#)

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**Workshops from the Writing Center**

**Use Writing to Teach Critical Thinking**

The University Writing Center is pleased to offer consultations with instructors who want help designing and integrating writing assignments into their courses. We welcome instructors from every discipline, especially STEM subjects. Email [writing@nd.edu](mailto:writing@nd.edu) with the subject "Teaching Consultation" to set up a meeting!

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**Workshops from the NCFDD**

The National Center for Faculty Development and Diversity is an independent professional development, training and mentoring community of over 71,000 graduate students, postdocs, and faculty members. They offer on-campus workshops, professional development training, and intensive mentoring programs.

The University of Notre Dame is an institutional member of the NCFDD. Through Notre Dame’s membership, ND Postdocs may claim an Institutional Sub-account Membership at no cost and enjoy all the benefits of a NCFDD Individual Membership. Register [here](#) to join. For a list of NCFDD 2017 webinars, click [here](#).

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**PhD Humor**
Disclaimer:
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