Open enrollment is active!

If you hold a benefits eligible position, you must go online and select your benefits by Friday, Nov. 1. Even if you have joined the University of Notre Dame recently, you still have to enroll in order to receive benefits for 2020. Your current benefit elections will not roll forward. If you don’t enroll, you will not receive Notre Dame benefits in 2020. For more information, please visit the Human Resources benefits page.

Sign up

Click here to see the times and venues for Enrollment Assistance Sessions.

HR Training: Using MBTI Type in Your Career Development Strategy

Tuesday, October 29; 10:00 a.m. - 12:00 p.m. in the lower-level training room, Grace Hall

Participants will explore their Myers-Briggs Type to locate a variety of career areas and activities that fit their interests.

Please enroll via Endeavor, and while there, check out our other upcoming HR programs: Learner Dashboard > Browse by Topic > Human Resources. Please refer to our No Show/Late Cancellation Policy for information about our cancellation fees. Contact askhr@nd.edu or 631-5900 for any questions or problems registering for an HR training.

NSF Presents on Translational Research Funding Opportunities

Tuesday, October 29; 2:00 p.m. - 3:30 p.m. in the Annenberg Auditorium, Snite Museum of Art

Faculty, postdoctoral scholars, and graduate students are invited to a presentation by Prakash Balan, Program Director at the National Science Foundation (NSF) with the Division of Industrial Innovation and Partnerships.

Balan will discuss how researchers and innovators can take advantage of the funding opportunities available for moving basic research forward through technology development and commercialization. At the NSF, Balan has managed a wide spectrum of research funding programs that focus on moving basic research towards industrial applications.

This event is sponsored by Advanced Diagnostics & Therapeutics, Notre Dame Research, and the IDEA Center. To add this event to your Google Calendar, click here. For more information, click here.
Kaneb Center Workshop: Course Design Bootcamp
Friday, November 1; 9:00 a.m. to 3:30 p.m. in Room 138, Corbett Family Hall (use Door 3)

Interested in creating a course from scratch? At this intensive all-day workshop, you will learn and apply strategies for effective course design. Presentations on topics including goal-setting, creating assignments and writing a syllabus. Lesson planning will be interspersed with work time so that you will leave with a syllabus and other material.

This event is intended for postdoctoral scholars and graduate students. Register here.

Discovering Your Transferable Skills
Thursday, November 14; 12:00 p.m. to 1:00 p.m. in Room 512, Duncan Student Center

Join Notre Dame alum Dr. Michelle Joyce as she shares about her career path and the transferable skills utilized in both her technical & non-technical roles, including Associate Director, Mass Spectrometry and Proteomics Facility, and Senior Director of Foundations Relations at the University of Notre Dame. There will be an opportunity to reflect on your own transferable skill set and identify strengths and development areas. Lunch will be served.

RSVP by emailing Liz Loughran at loughran.11@nd.edu

PhD Career Pathways

Dr. Micayla Bowman is an Account Manager for IDEXX BioAnalytics covering the Central North American academic and government accounts. Micayla began her career in sales with IDEXX in March 2019 as an Inside Sales Representative followed by a promotion to Account Manager in October 2019. She received her BS in Chemistry from Frostburg State University in Frostburg, Maryland in 2012 and her PhD in Biochemistry at the University of Notre Dame in 2018 under the direction of Professor Patrick L. Clark where she studied the biophysical properties that govern protein folding mechanisms. In her current role, she leverages technical expertise in life science research towards the business sector. Forever a scientist at heart, she enjoys learning about clients’ research projects and feels empowered by providing creative solutions. Micayla is currently based in Maryland and will be relocating to Chicago in 2020.
Recurring On-Campus Workshops

The Graduate School - Professional Development
Center for Social Concerns
Center for the Study of Languages and Cultures
Hesburgh Libraries and Navari Family Center for Digital Scholarship
Office of Human Resources
Office of Information Technologies
Kaneb Center for Teaching and Learning
The Writing Center

Funding Opportunities

Contact the Postdoc Office for a preliminary discussion and for assistance finding the appropriate resources for competitive external funding applications.

Anne McLaren Fellowships
Deadline: November 7, 2019

CTSI Postdoctoral Training Awards in Translational Research (TL1)
Deadline: December 12, 2019

The Newberry Short-Term Fellowships
Deadline: December 15, 2019

Indiana CTSI Postdoc Challenge
Deadline: February 13, 2020

Profellow - Postdoctoral Fellowships
Various deadlines

Postdoctoral and Early Career Awards
Various deadlines

Pathwaystoscience.org: Postdocs and early career opportunities
Various deadlines

Job Postings

- Engineering:
  - Assistant Professor, Mechanical Engineering and Materials Science
  - Optical Microscopy Program Director
- Humanities:
  - Assistant Professor, Latin American History
  - Writing Program and Writing Center Director
- Science:
Income Tax Information Meeting
Tax Assistance Program TAP

TAP provides tax guidance and prepares tax returns for members of Notre Dame's international community. In general, anyone earning money in the US must pay income tax on the income earned.

- Wednesday, October 30th at 12:00 p.m. - Room 339, Mendoza College of Business
- Monday, November 11th at 5:00 p.m. - Room 339, Mendoza College of Business

Professor Ken Milani will give a general presentation on how US tax laws affect international visitors, and share practical ways to save tax dollars and your time.

Open Consulting Hours

Come meet Valli, Associate Program Director of the Postdoc Office, to ask questions about professional development, career exploration, and other services offered by the Postdoc Office in particular and Notre Dame as a whole. International scholars are also welcome to discuss matters specific to them.

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<tr>
<td>Thursday, November 7</td>
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<tr>
<td>McCourtney Hall First Floor, by Espresso Cart</td>
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Postdoc Welcome

Are you a new postdoc? Come by the Postdoc Office for a welcome session hosted by Associate Director, Valli Sarveswaran! These sessions recur every month. If you missed your own welcome session, we would love to see you! Contact Valli at vsarvesw@nd.edu if you will be attending.

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<th>Dates and Times:</th>
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<tr>
<td>3:00 p.m. - 4:00 p.m. every second Tuesday</td>
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<td>11:00 a.m. - 12:00 p.m. every fourth Thursday</td>
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Did You Know...

...that group fitness classes and F.A.S.T. classes are 50% off right now? All semester registration group fitness classes and F.A.S.T. classes are half price as of October 18. Click [here](#) to sign up for the group fitness classes, and [here](#) for the F.A.S.T. classes.
Quick Links

Postdoc Office Google Calendar
Postdoc Roundtable
Postdoc Policies
PhD Career Pathways
Postdoc Office Website
Postdoc Handbook